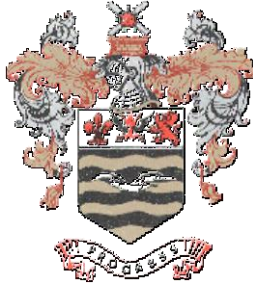


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## BLACKPOOL COUNCIL

Tuesday, 14 February 2017

To: The Members of Blackpool Council

Madam Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of **Blackpool Council** to be held in the Council Chamber at the Town Hall, Blackpool on Thursday, 23 February 2017 commencing at 6.00 pm for the transaction of the business specified below.



Director of Governance and Partnerships

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### **Business**

#### **1 DECLARATIONS OF INTEREST**

Members are asked to declare any interests in the items under consideration and in doing so state:

- (1) the type of interest concerned; and
- (2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

#### **2 MINUTES OF THE LAST MEETING HELD ON 25 JANUARY 2017**

(Pages 1 - 6)

To agree the minutes of the last meeting held on 25 January 2017 as a true and correct record.

**3 CAPITAL PROGRAMME 2017/18 TO 2019/20** (Pages 7 - 16)

To consider the recommendations of the Executive in relation to the Capital Programme for 2017/18 to 2019/20.

**4 TREASURY MANAGEMENT STRATEGY 2017/18** (Pages 17 - 26)

To consider the recommendations of the Executive in relation to the Treasury Management Strategy for the financial year 2017/18.

**5 PROPOSED RENT REVIEW 2017/18** (Pages 27 - 36)

To consider the recommendations of the Executive on the levels of rents and service charges to be charged in connection with Housing Revenue Account dwellings during 2017/18.

**6 COUNCIL TAX 2017/18** (Pages 37 - 46)

To consider the recommendations of the Executive in relation to the draft General Fund Revenue Budget and the setting of a Council Tax for the 2017/18 financial year.

**Venue information:**

First floor meeting room (lift available), accessible toilets (ground floor), no-smoking building.

**Other information:**

For queries regarding this agenda please contact Yvonne Burnett, Democratic Governance Senior Adviser, Tel: (01253) 477034, e-mail [yvonne.burnett@blackpool.gov.uk](mailto:yvonne.burnett@blackpool.gov.uk)

Copies of agendas and minutes of Council and committee meetings are available on the Council's website at [www.blackpool.gov.uk](http://www.blackpool.gov.uk).

### **Present:**

Councillor G Coleman (in the Chair)

### Councillors

Benson	Cox	Hutton	Ryan
Blackburn	Critchley	Jackson	Scott
Cain	Cross	Kirkland	Smith
Callow	Elmes	Matthews	Stansfield
Mrs Callow JP	Galley	Mitchell	I Taylor
Campbell	Mrs Henderson MBE	O'Hara	L Taylor
Clapham	Hobson	Owen	L Williams
D Coleman	Humphreys	Robertson BEM	T Williams
I Coleman	Hunter	Roberts	Mrs Wright

### **In Attendance:**

Neil Jack, Chief Executive

Delyth Curtis, Deputy Chief Executive / Director of People

John Blackledge, Director of Community and Environmental Services

Alan Cavill, Director of Place

Dr Arif Rajpura, Director of Public Health

Karen Smith, Director of Adult Services

Steve Thompson, Director of Resources

Mark Towers, Director of Governance and Partnerships/Monitoring Officer

Lorraine Hurst, Head of Democratic Governance

Yvonne Burnett, Democratic Governance Senior Adviser

Adam Ogden, Media Manager

### **1 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **2 MINUTES OF THE LAST MEETING HELD ON 23 NOVEMBER 2016**

**Resolved:** That the minutes of the Council meeting held on 23 November 2016, be signed by the Deputy Mayor as a correct record.

### **3 ANNOUNCEMENTS**

The Deputy Mayor advised that following a Council decision to award the Freedom of Entry to the Duke of Lancaster Regiment, a special Council meeting and Civic reception had been arranged for 19 July 2017 to formally award the Regiment the honour.

On behalf of the Council, the Deputy Mayor offered sincere condolences to the family of L/Cpl Scott Hetherington, serving with 2nd Battalion Duke of Lancaster's Regiment who was killed at a military base in Taji, north of Baghdad on Monday 2 January 2017.

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 25 JANUARY 2017

### 4 DIRECTOR OF PEOPLE/ DEPUTY CHIEF EXECUTIVE

The Council expressed its appreciation to the Director of People/Deputy Chief Executive, Mrs Delyth Curtis, for her dedicated service to the authority as she was due to leave the Council at the end of the month. Councillors Cain and Clapham paid tribute to Mrs Curtis' service and the Council wished her well for the future.

### 5 EXECUTIVE REPORTS

The Leader of the Council, the Deputy Leader of the Council and the Cabinet Secretary presented reports to the Council on work undertaken in their own portfolio area and those portfolios under their responsibility. The reports covered corporate, strategic and policy issues, together with work being undertaken in transforming services and with partners.

Questions, comments and debate were invited from all councillors on each of the report areas.

Notes:

- (1) Councillor Campbell agreed to provide a written response to:
  - Councillor T Williams on whether the first 19 fines for littering offences had been paid and whether collection had proved difficult
  - Councillor T Williams on details of the Esmee Fairbairn Effectives which had recently awarded Cultural Services £97,000 following a successful bid
  - Councillor Scott on further details and reasons for the incomplete installations of boilers by British Gas Scheme following an approach to target 9,000 residents in receipt of relevant benefits.
- (2) The Cabinet Secretary, on behalf of the Council, asked that a letter be sent to Alderman Henry Mitchell who had recently been in hospital, to wish him a speedy recovery.

### 6 COUNCIL TAX REDUCTION SCHEME

Members considered the recommendations from the Executive meeting on 15 December 2016 in relation to the approval of a Local Council Tax Reduction Scheme. The Leader of the Council explained that the proposals were to continue with the current Scheme with minor amendments and with a reduction from 27.11% to 13.56% for certain vulnerable households.

**Motion:** Councillor Blackburn proposed (and Councillor Campbell seconded):

- '1. To agree that the Council continues to operate a Discretionary Discount Policy to be awarded in cases of exceptional hardship.

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 25 JANUARY 2017

2. To agree that the reduction applied to Working Age claimants remains at 27.11% for the 2017/18 scheme and that the main elements and method of calculating awards previously agreed by Council on 20 January 2016, will be the same with the exception of:
  - minor amendments to continue to align the scheme to Housing Benefit
  - the provision of additional support for vulnerable groups of claimants by amending the percentage applied to their award from 27.11% to 13.56%.
3. To agree the Council Tax Reduction Scheme 2017/2018.'

**Motion carried:** The motion was submitted to the Council and carried.

### 7 APPOINTMENT OF LOCAL EXTERNAL AUDITOR

Members were informed that the transitional arrangements for the appointment of external auditors and the setting of audit fees for all local authorities, as established by the Local Audit and Accountability Act 2014, had been extended by one year to include the audit of accounts for 2017/18.

The Council noted that the current external auditor, KPMG, had been appointed under a contract that had been originally determined by the Audit Commission, although when the transitional arrangements would come to and on 31 March 2018, the Council would be able to move to a local appointment of its auditor.

Members went on to consider a range of options open to the Council in relation to the process for the appointment of a new external auditor.

**Motion:** Councillor Blackburn proposed (and Councillor Campbell seconded):

'To opt-in to the Local Government Association (LGA)-endorsed sector-led body appointed by the Secretary of State, namely Public Sector Audit Appointments (PSAA), by the due deadline of 9 March 2017 for them to undertake the Council's local auditor appointment process.'

**Motion carried:** The motion was submitted to the Council and carried.

### 8 CONSTITUTIONAL AND PROPER OFFICER CHANGES

The Council received a report in relation to proposed changes to the Council's constitution, following a review as a result of the recent appointment of the Head of Legal and personnel changes in the Cumbria and Lancashire Public Health England Centre health protection team.

Members were also informed that it was necessary to agree arrangements for appointment to the statutory position of Director of Children's Services, following Mrs Delyth Curtis' departure from the Council at the end of month. The Council noted that under guidance from the Department of Education, the Council's Chief Executive could make an interim designation where the Council was undertaking a recruitment process.

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 25 JANUARY 2017

**Motion:** Councillor Blackburn proposed (and Councillor Campbell seconded):

- ‘1. To confirm that the Chief Executive be authorised make an appointment for an interim statutory Director of Children’s Services in accordance with Section 18 of the Children’s Act 2004 and also then re-assign that responsibility to the successful candidate for the permanent position should they commence employment with the Council before the next ordinary Council meeting.
2. To confirm that the duties in the Constitution currently assigned to the Chief Corporate Solicitor be reassigned to the Head of Legal, with the exception of those listed in paragraph 5.6 of the report and to reinstate that the Deputy Head of Legal be the formal officer for the purposes of those duties, to act on behalf of or in the absence of the Head of Legal.
3. To agree that the duties listed in paragraph 5.6 of the report be assigned to the Director of Governance and Partnerships.
4. To confirm the Proper Officer designations and appointments to certain positions in the health sector relating to Lancashire and Cumbria as set out in paragraphs 5.8 and 5.9 of the report.’

**Motion carried:** The motion was submitted to the Council and carried.

### 9 MOTIONS AT COUNCIL

Members were informed that since submitting due notice, Councillor Owen had indicated that with the meeting’s consent, he wished to accept the alteration proposed by Councillor T Williams, which added the following words to the published motion:

‘The Council also requests that the Government persists with its full review of the whole NHS system to include an improved GP appointments service, a scrutiny of Accident and Emergency referrals from the 111 and walk in centres, unnecessary repeat Accident and Emergency visits together with a full re-structure of post hospital care and facilities.’

Council agreed: To accept the altered motion.

**Motion:** Councillor Owen then proposed (and Councillor Ryan seconded):

‘National and local media have been reporting on the increasing pressure NHS services are facing.

In the Autumn Statement, the Chancellor failed to significantly intervene in directly relieving the pressure on NHS services, nor did he provide any new financial assistance to deal with the social care crisis, which considerably contributes to bed-blocking, contributing to the state of our A and E departments which are now on the brink of collapse.

## MINUTES OF COUNCIL MEETING - WEDNESDAY, 25 JANUARY 2017

Notwithstanding the decision of the Health Scrutiny Committee at its meeting on 14 December to receive a detailed progress report on health and social care integration, principally focusing on the Sustainability and Transformation Plan in early 2017, Council expresses its serious misgivings on the implications for health and social care for Blackpool by the acceptance and implementation of the Lancashire and South Cumbria plan, in its current form. A plan to reorganise services and make them more efficient is only likely to be able to contribute to a solution and the kinds of savings being demanded by Government are very likely to be unrealistic.

This Council therefore requests the Chief Executive to write to the Chancellor of the Exchequer to call upon the Government to invest urgently in social care and NHS services.

The Council also requests that the Government persists with its full review of the whole NHS system to include an improved GP appointments service, a scrutiny of Accident and Emergency referrals from the 111 and walk in centres, unnecessary repeat Accident and Emergency visits together with a full re-structure of post hospital care and facilities.'

Members then went on to debate the motion.

**Motion carried:** The motion was submitted to the Council and carried.

Note: Councillor Cox left the meeting following consideration of the above item.

### 10 MAYOR ELECT 2017/ 2018

**Motion:** Councillor Blackburn proposed (and Councillor Campbell seconded):

'That Councillor Ian Coleman be invited to offer himself for the election of Mayor at the Annual Meeting of the Council on 15 May 2017 and agree that the meeting commences at 2.00pm, as it has in previous years.'

**Motion carried:** The motion was submitted to the Council and carried.

### Mayor

(The meeting ended at 7.40 pm)

Any queries regarding these minutes, please contact:  
Lorraine Hurst, Head of Democratic Governance  
Tel: 01253 477127  
E-mail: [lorraine.hurst@blackpool.gov.uk](mailto:lorraine.hurst@blackpool.gov.uk)

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Blackburn, Leader of the Council
<b>Date of Meeting:</b>	23 February 2017

## **CAPITAL PROGRAMME 2017/2018 to 2019/ 2020**

### **1.0 Purpose of the report:**

1.1 To consider setting a Capital Programme for 2017/ 2018, 2018/ 2019 and 2019/ 2020.

### **2.0 Recommendation(s):**

2.1 To approve the recommendations of the Executive to Council from its meeting held on 6 February 2017, namely:

2.1.1 To approve of the Capital Programme for 2017/18 as set out at Appendices A and B, in the report to the Executive, including the in year contingency of £600,000.

2.1.2 To adopt the Single Capital Pot approach as outlined in Section 4 of the report to the Executive and to approve a top slice of 12.5% to allow for investment in key priority areas and overspends that are not otherwise fundable (reference paragraph 4.2 of the Executive report).

2.2 To note the following decisions of the Executive in relation to the Capital Programme from its meeting on 6 February 2017, namely:

2.2.1 To agree that individual Executive approvals will continue to be required for all Prudential borrowing schemes (reference paragraph 3.1 of the report to the Executive).

2.2.2 To agree the Capital Prudential Indicators as identified in Appendix C, of the report to the Executive.

### **3.0 Reasons for recommendation(s):**

3.1 To ensure delivery of the Council's key objectives.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No
- 3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget
- 3.3 Other alternative options to be considered:  
None.
- 4.0 Council Priority:**
- 4.1 The relevant Council priority is "The economy: Maximising growth and opportunity across Blackpool."
- 5.0 Background Information**
- 5.1 The Council's 2017/18 Capital Programme runs concurrently with the 2017/18 revenue budget with schemes usually extending over a number of years.
- 5.2 For that reason, the programme projects forward indicative spending for three years. This report updates the programme set in 2016/17 and seeks to ensure that capital expenditure is spent in areas that will contribute to meeting the Council's priorities.
- 5.3 The 2017/18 programme is submitted for approval. The 2018/19 and 2019/20 programmes have been drawn up based upon individual allocations and current proposals. These will be reviewed as part of the budget processes for 2018/19 and 2019/20 in the light of changing priorities and final funding levels that mean no commitments can yet be identified in respect of these schemes.
- 5.4 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 6 February 2017, in connection with the Proposed Rent Review [available via this link](#).
- 5.5 Does the information submitted include any exempt information? No

**5.6 List of Appendices:**

Appendix 3 (a) – Executive Decision Notice EX4 /2017 – Capital Programme – 6 February 2017.

**6.0 Legal considerations:**

6.1 As outlined in the report, circulated to members under separate cover.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 These are detailed in the report considered by the Executive on 6 February 2017.

**9.0 Financial considerations:**

9.1 The draft Capital Programme is set out in the papers considered by the Executive at its meeting 6 February 2017. Once approved, capital budget monitoring will be reported to the Executive on a monthly basis with effect from Month 3 2017/18.

**10.0 Risk management considerations:**

10.1 As outlined in the report to the Executive.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 Internally with Capital Asset Management Group and the Corporate Leadership Team.

**13.0 Background papers:**

13.1 Individual scheme business cases and budget working papers.

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<b>Decision of:</b>	<b>EXECUTIVE</b>
<b>Decision Number:</b>	EX4/2017
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Simon Blackburn, Leader of the Council
<b>Date of Meeting :</b>	6 February 2017

## CAPITAL PROGRAMME 2017/18 TO 2019/20

### 1.0 Purpose of the report:

- 1.1 To consider the Capital Programme 2017/18, 2018/19, 2019/20 – circulated to members under separate cover.

### 2.0 Recommendation(s):

To recommend the Council :

- 2.1 To approve of the Capital Programme for 2017/18 as set out at Appendices A and B, including the in year contingency of £600,000.
- 2.2 To adopt the Single Capital Pot approach as outlined in Section 4 with a top slice of 12.5% to allow for investment in key priority areas and overspends that are not otherwise fundable (reference paragraph 4.2).
- 2.3 That Executive approvals will continue to be required for all Prudential borrowing schemes (reference paragraph 3.1)
- 2.4 To approve the Capital Prudential Indicators as identified in Appendix C.

### 3.0 Reasons for recommendation(s):

- 3.1 To ensure delivery of the Council's key objectives.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget

3.3 Other alternative options to be considered:  
None

**4.0 Council Priority:**

4.1 The relevant Council Priority is:

"The economy: Maximising growth and opportunity across Blackpool"

**5.0 Background Information**

5.1 The Council's 2017/18 Capital Programme runs concurrently with the 2017/18 revenue budget with schemes usually extending over a number of years. For that reason the programme projects forward indicative spending for 3 years. This report updates the programme set in 2016/17 and seeks to ensure that capital expenditure is spent in areas that will contribute to meeting the Council's priorities. The 2017/18 programme is submitted for approval. The 2018/19 and 2019/20 programmes have been drawn up based upon individual allocations and current proposals. These will be reviewed as part of the budget processes for 2018/19 and 2019/20 in the light of changing priorities and final funding levels that mean no commitments can yet be identified in respect of these schemes.

5.2 Does the information submitted include any exempt information? No

**5.3 List of Appendices:**

Capital Programme Report  
Appendix A- Capital Programme Summary  
Appendix B- Capital Programme by Service  
Appendix C- The Prudential Code for Capital Finance- Prudential Indicators  
(All circulated to members under separate cover)

**6.0 Legal considerations:**

6.1 As outlined in the report, circulated to members under separate cover.

**7.0 Human Resources considerations:**

7.1 None

**8.0 Equalities considerations:**

8.1 As outlined in the report, circulated to members under separate cover.

**9.0 Financial considerations:**

9.1 Once approved, capital budget monitoring will be reported to the Executive on a monthly basis with effect from Month 3 2017/18.

**10.0 Risk management considerations:**

10.1 As outlined in the attached report.

**11.0 Ethical considerations:**

11.1 None

**12.0 Internal/ External Consultation undertaken:**

12.1 Internally with Capital Asset Management Group and the Corporate Leadership Team.

**13.0 Background papers:**

13.1 Individual scheme business cases and budget working papers.

**14.0 Key decision information:**

14.1 Is this a key decision? Yes

14.2 If so, Forward Plan reference number: 27/2016

14.3 If a key decision, is the decision required in less than five days? No

14.4 If **yes**, please describe the reason for urgency:

**15.0 Call-in information:**

15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process?

No

15.2 If **yes**, please give reason:

**TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE**

**16.0 Scrutiny Committee Chairman (where appropriate):**

Date informed: 27 January 2017 Date approved:

**17.0 Declarations of interest (if applicable):**

17.1 None

**18.0 Executive decision:**

18.1 The Executive resolved as follows:

To recommend the Council :

1. To approve of the Capital Programme for 2017/18 as set out at Appendices A and B, to the Executive report, including the in year contingency of £600,000.
2. To adopt the Single Capital Pot approach as outlined in Section 4, of the report to the Executive, with a top slice of 12.5% to allow for investment in key priority areas and overspends that are not otherwise fundable (reference paragraph 4.2 of the Executive report).
3. That Executive approvals will continue to be required for all Prudential borrowing schemes (reference paragraph 3.1, of the Executive report)
4. To approve the Capital Prudential Indicators as identified in Appendix C, to the Executive report.

18.2 **Date of Decision:**

6 February 2017



**19.0 Reason(s) for decision:**

To ensure delivery of the Council's key objectives.

**19.1 Date Decision published:**

7 February 2017

**20.0 Executive Members present:**

20.1 Councillor Blackburn, in the Chair

Councillor Benson, Cain, Cross, Jackson, Kirkland, Smith, I Taylor and Mrs Wright

**21.0 Call-in:**

21.1

**22.0 Notes :**

22.1 The following Non-Executive Members were in attendance: Councillors Hunter and Singleton

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Blackburn, Leader of the Council
<b>Date of Meeting:</b>	23 February 2017

## TREASURY MANAGEMENT STRATEGY 2017/ 2018

### 1.0 Purpose of the report:

- 1.1 The Council will be asked to consider the recommendations of the Executive in relation to the Treasury Management Strategy for the financial year 2017/ 2018.

### 2.0 Recommendation(s):

- 2.1 To approve the recommendations of the Executive to Council from its meeting held on 6 February 2017, namely:

- 2.1.1 To adopt all the Elements of the Treasury Management Strategy 2017/18 and to approve the Prudential Indicators and Limits for 2017/18 to 2019/20 as set out in Annex B to the report to the Executive.

- 2.1.2 To approve the Prudential Indicators and Limits for 2017/18 to 2019/20 which are set out in Annex C to the report to the Executive.

- 2.1.3 To approve the Minimum Revenue Provision Policy Statement for 2017/18, which will ensure a prudent Minimum Revenue Provision charge in the annual statement of accounts. The policy is set out within Annex D to the report to the Executive.

### 3.0 Reasons for recommendation(s):

- 3.1 A feature of the 2011 edition of the CIPFA Code of Practice on treasury management activities is the annual approval of strategy and reporting of performance information.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become the Council's new approved budget

3.3 Other alternative options to be considered:  
None

**4.0 Council Priority:**

4.1 The relevant Council priorities are "The economy: Maximising growth and opportunity across Blackpool" and "Communities: Creating stronger communities and increasing resilience".

**5.0 Background Information**

5.1 The Council is required by statute to publish an annual Treasury Management Strategy incorporating its Investment Strategy.

5.2 In essence, the Treasury Management Strategy is an annual plan of how Blackpool Council will manage its investments and cashflows. It identifies the Council's borrowing needs and shows how it will invest temporary surplus cash balances and how it will control its banking, money market and capital market transactions.

5.3 The Scale of Operations at Annex A in the report to the Executive shows the levels of capital expenditure, long-term borrowing and temporary investments and the impact that spending on new capital schemes has on average council tax levels.

5.4 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 6 February 2017, in connection with the Proposed Rent Review [available via this link](#).

5.5 Does the information submitted include any exempt information? No

**5.6 List of Appendices:**

Appendix 4 (a) – Executive Decision Notice EX6 /2017 – Treasury Management Strategy – 6 February 2017.

**6.0 Legal considerations:**

6.1 None.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 None.

**9.0 Financial considerations:**

9.1 Detailed in the report and Annexes A, B, C and D, which were circulated with the Executive agenda for its meeting on 6 February 2017.

**10.0 Risk management considerations:**

- 10.1
1. Liquidity Risk (accessibility and/or running out of cash)
  2. Market Risk (movements in interest rates – yield)
  3. Credit Risk (investment counterparties might default – security)
  4. Legal Risk (transactions and actions legal/within regulatory limits)
  5. Operational Risk (adequacy of internal processes)

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 With the Council's Treasury Management Panel

**13.0 Background papers:**

13.1 None.

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<b>Notice of:</b>	<b>EXECUTIVE</b>
<b>Decision Number:</b>	EX6/2017
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Simon Blackburn, Leader of the Council
<b>Date of Meeting:</b>	6 February 2017

## TREASURY MANAGEMENT STRATEGY 2017/18

### 1.0 Purpose of the report:

1.1 The Treasury Management Strategy Report 2017/18 and its annexes A, B, C and D.

### 2.0 Recommendation:

To recommend to the Council:

2.1 To adopt all the Elements of the Treasury Management Strategy 2017/18 and to approve the Prudential Indicators and Limits for 2017/18 to 2019/20 which are set out in Annex B to the Executive report.

2.2 To approve the Prudential Indicators and Limits for 2017/18 to 2019/20 which are set out in Annex C to the Executive report.

2.3 To approve the Minimum Revenue Provision Policy Statement for 2017/18, which will ensure a prudent Minimum Revenue Provision charge in the annual statement of accounts. The policy is set out within Annex D to the Executive report.

### 3.0 Reasons for recommendation:

3.1 A feature of the 2011 edition of the CIPFA Code of Practice on treasury management activities is the annual approval of strategy and reporting of performance information. This report circulated to members under separate cover sets out the Council's Treasury Management Strategy for 2017/18.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council?

No

3.2b Is the recommendation in accordance with the Council’s approved budget? Not applicable - the report once approved will become the Council’s new approved budget

3.3 Other alternative options to be considered:

None

#### 4.0 Council Priority:

The relevant Council Priorities are:

“The economy: Maximising growth and opportunity across Blackpool”

“Communities: Creating stronger communities and increasing resilience”

#### 5.0 Background Information

5.1 The Council is required by statute to publish an annual Treasury Management Strategy incorporating its Investment Strategy.

5.2 In essence the Treasury Management Strategy is an annual plan of how Blackpool Council will manage its investments and cashflows. It identifies the Council’s borrowing needs and shows how it will invest temporary surplus cash balances, and how it will control its banking, money market and capital market transactions.

5.3 The Scale of Operations at Annex A shows the levels of capital expenditure, long-term borrowing and temporary investments and also the impact that spending on new capital schemes has on average council tax levels.

5.4 Does the information submitted include any exempt information?

No

5.5 List of Appendices:

Annex A – Scale of Operations

Annex B – Elements of the Treasury Management Strategy 2017/18 – 2019/20

Annex C – Prudential Indicators

Annex D – Policy on Minimum Revenue Provision



(All circulated to members under separate cover)

**6.0 Legal considerations:**

6.1 None

**7.0 Human Resources considerations:**

7.1 None

**8.0 Equalities considerations:**

8.1 None

**9.0 Financial considerations:**

9.1 Please see the Report and its Annexes A to D.

**10.0 Risk management considerations:**

- 10.1
1. Liquidity Risk (accessibility and/or running out of cash)
  2. Market Risk (movements in interest rates – yield)
  3. Credit Risk (investment counterparties might default – security)
  4. Legal Risk (transactions and actions legal/within regulatory limits)
  5. Operational Risk (adequacy of internal processes)

**11.0 Ethical considerations:**

11.1 None

**12.0 Internal/ External Consultation undertaken:**

12.1 With the Council's Treasury Management Panel

**13.0 Background papers:**

13.1 None

**14.0 Key decision information:**

14.1 Is this a key decision? Yes

14.2 If so, Forward Plan reference number: 31/2016

14.3 If a key decision, is the decision required in less than five days? N/A

14.4 If yes, please describe the reason for urgency:

**15.0 Call-in information:**

15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

15.2 If yes, please give reason: N/A

**TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE**

**16.0 Scrutiny Committee Chairman (where appropriate):**

Date informed: 27 January 2017 Date approved:

**17.0 Declarations of interest (if applicable):**

17.1 None

**18.0 Executive decision:**

18.1 The Executive resolved as follows:

To recommend to the Council:

1. To adopt all the Elements of the Treasury Management Strategy 2017/18 and to approve the Prudential Indicators and Limits for 2017/18 to 2019/20 which are set out in Annex B to the Executive report.
2. To approve the Prudential Indicators and Limits for 2017/18 to 2019/20 which are set out in Annex C to the Executive report.

3. To approve the Minimum Revenue Provision Policy Statement for 2017/18, which will ensure a prudent Minimum Revenue Provision charge in the annual statement of accounts. The policy is set out within Annex D to the Executive report.

**18.2 Date of Decision:**

6 February 2017

**19.0 Reason(s) for decision:**

A feature of the 2011 edition of the CIPFA Code of Practice on treasury management activities is the annual approval of strategy and reporting of performance information. This report circulated to members under separate cover sets out the Council's Treasury Management Strategy for 2017/18.

**19.1 Date Decision published:**

7 February 2017

**20.0 Executive Members in attendance:**

20.1 Councillor Blackburn, in the Chair

Councillor Benson, Cain, Cross, Jackson, Kirkland, Smith, I Taylor and Mrs Wright

**21.0 Call-in:**

21.0

**22.0 Notes:**

22.1 The following Non-Executive Members were in attendance: Councillors Hunter and Singleton

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Alan Cavill , Director of Place Steve Thompson, Director for Resources
<b>Relevant Cabinet Member:</b>	Councillor Mrs Christine Wright, Cabinet Member for Housing
<b>Date of Meeting:</b>	23 February 2017

## PROPOSED RENT REVIEW 2017/ 2018

### 1.0 Purpose of the report:

- 1.1 The Council will be asked to consider the level of rents and service charges to be charged in connection with Housing Revenue Account dwellings during 2017/2018.

### 2.0 Recommendation(s):

- 2.1 To approve the recommendations of the Executive to Council from its meeting held on 6 February 2017, namely:

- 2.1.1 To agree that a rent reduction of a minimum of 1% is implemented for all Housing Revenue Account properties in 2017/2018.

- 2.1.2 To agree that the level of Housing Revenue Account balances remain protected at £1 million, as previously agreed.

- 2.1.3 To agree that the de-pooled services (as detailed in Appendix C to the Executive report) and that other service charges (as detailed in Appendix D and E to that report) are charged as outlined.

### 3.0 Reasons for recommendation(s):

- 3.1a To ensure that rent levels are appropriate and the Housing Revenue Account is financially secure currently and in the medium term.

- 3.1b The rent reduction is proposed on the basis that this is a statutory requirement.

- 3.1c Retaining the previously agreed level of a £1million at which Housing Revenue Account balances are protected ensures that prudent balances are maintained.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget

3.3 Other alternative options to be considered:

To reduce rents by a greater amount, this course of action is not recommended for the reasons set out in paragraph 4.3 of the Proposed Rent Review report to the Executive.

#### 4.0 Council Priority:

4.1 The relevant Council priority is "Communities: Creating stronger communities and increasing resilience."

#### 5.0 Background Information

5.1 The Executive at its meeting on 6 February 2017, considered a report regarding the draft Housing Revenue Account budget for 2017/ 2018 and the level of rents in relation to Council housing dwellings and service charges to be applied during the next financial year. The report to the Executive detailed the 2017/ 2018 Draft Budget and the proposed changes in rent and service charges.

5.2 New charges for Housing Revenue Account Services and related Non-Housing Revenue Account properties were also considered and detailed within the report to the Executive.

5.3 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 6 February 2017, in connection with the Proposed Rent Review [available via this link](#).

5.4 Does the information submitted include any exempt information? No

#### 5.5 List of Appendices:

Appendix 5(a) – Executive Decision Notice–EX5 / 2017 - Proposed Rent Review 2017/ 2018.

**6.0 Legal considerations:**

6.1 None.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 An Equalities Impact Analysis has been completed.

**9.0 Financial considerations:**

9.1 These were set out in the report considered by the Executive on 6 February 2017.

**10.0 Risk management considerations:**

10.1 None.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 The rent report is shared with the board of Blackpool Coastal Housing, which includes tenant and leasehold representatives and independent members.

**13.0 Background papers:**

13.1 None.

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<b>Notice of:</b>	<b>EXECUTIVE</b>
<b>Decision Number:</b>	EX5/2017
<b>Relevant Officers:</b>	Alan Cavill, Director of Place and Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Mrs Christine Wright, Cabinet Member for Housing
<b>Date of Meeting:</b>	6 February 2017

## PROPOSED RENT REVIEW 2017/2018

### 1.0 Purpose of the report:

- 1.1 To consider the level of rents and service charges to be charged in connection with Housing Revenue Account dwellings during 2017/2018.

### 2.0 Recommendation(s):

To recommend to the Council that:

- 2.1 A rent reduction of a minimum of 1% is implemented for all Housing Revenue Account properties in 2017/2018.
- 2.2 The level of Housing Revenue Account balances remain protected at £1 million, as previously agreed.
- 2.3 That de-pooled services (as detailed in Appendix C, to the Executive report) and that other service charges (as detailed in Appendices D and E, to the Executive report) are charged as outlined.

### 3.0 Reasons for recommendation(s):

- 3.1 To ensure that rent levels are appropriate and the Housing Revenue Account is financially secure currently and in the medium term.

The rent reduction is proposed on the basis that this is a statutory requirement.

Retaining the previously agreed level of £1million at which Housing Revenue Account balances are protected ensures that prudent balances are maintained.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget

3.3 Other alternative options to be considered:

To reduce rents by a greater amount, this course of action is not recommended for the reasons set out in paragraph 4.3 of the Proposed Rent Review report.

**4.0 Council Priority:**

4.1 The relevant Council Priority is:

“Communities: Creating stronger communities and increasing resilience”

**5.0 Background Information**

5.1 As part of the preparation of the draft 2017/2018 Housing Revenue Account (HRA) Budget, Members must consider the level of rents and service charges to be set in connection with Council Housing dwellings during the next financial year.

5.2 The report, circulated to members under separate cover, details the 2017/2018 Draft Budget and the proposed changes in rent and service charges.

5.3 New charges for Housing Revenue Account Services and related Non-Housing Revenue Account properties are also proposed.

5.4 Does the information submitted include any exempt information? No

**5.5 List of Appendices:**

- Report on the Proposed Rent Review 2017/18
- Appendix A: Housing Revenue Account Draft Budget 2017/2018
- Appendix B: Rent Parameters
- Appendix C: Depooled Charges
- Appendix D: Review of Fees and Charges

Appendix E: Charges for non-Housing Revenue Account properties  
(All circulated to members under separate cover)

**6.0 Legal considerations:**

6.1 None

**7.0 Human Resources considerations:**

7.1 None

**8.0 Equalities considerations:**

8.1 An Equalities Impact Analysis has been completed.

**9.0 Financial considerations:**

9.1 These are set out in the report.

**10.0 Risk management considerations:**

10.1 None

**11.0 Ethical considerations:**

11.1 None

**12.0 Internal/ External Consultation undertaken:**

12.1 The rent report is shared with the board of Blackpool Coastal Housing, which includes tenant and leasehold representatives and independent members.

**13.0 Background papers:**

13.1 None.

**14.0 Key decision information:**

14.1 Is this a key decision? Yes

14.2 If so, Forward Plan reference number: 30/2016

14.3 If a key decision, is the decision required in less than five days? No

14.4 If **yes**, please describe the reason for urgency:

**15.0 Call-in information:**

15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

15.2 If **yes**, please give reason:

**TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE**

**16.0 Scrutiny Committee Chairman (where appropriate):**

Date informed: 27 January 2017      Date approved: N/A

**17.0 Declarations of interest (if applicable):**

17.1 None

**18.0 Executive decision:**

18.1 The Executive resolved as follows:

To recommend to Council that:

1. A rent reduction of a minimum of 1% is implemented for all Housing Revenue Account properties in 2017/2018.
2. The level of Housing Revenue Account balances remain protected at £1 million, as previously agreed.
3. That de-pooled services (as detailed in Appendix C, to the Executive report) and that other service charges (as detailed in Appendices D and E, to the Executive report) are charged as outlined.

**18.2 Date of Decision:**

6 February 2017

**19.0 Reason(s) for decision:**

To ensure that rent levels are appropriate and the Housing Revenue Account is financially secure currently and in the medium term.

The rent reduction is proposed on the basis that this is a statutory requirement.

Retaining the previously agreed level of £1million at which Housing Revenue Account balances are protected ensures that prudent balances are maintained.

**19.1 Date Decision published:**

7 February 2017

**20.0 Executive Members in attendance:**

20.1 Councillor Blackburn, in the Chair

Councillor Benson, Cain, Cross, Jackson, Kirkland, Smith, I Taylor and Mrs Wright

**21.0 Call-in:**

21.1

**22.0 Notes:**

22.1 The following Non-Executive Members were in attendance: Councillors Hunter and Singleton

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<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Blackburn, Leader of the Council
<b>Date of Meeting:</b>	23 February 2017

## COUNCIL TAX 2017/ 2018

### 1.0 Purpose of the report:

1.1 To consider the recommendations of the Executive in relation to the draft General Fund Revenue Budget and the setting of a Council Tax for the 2017/2018 Financial Year.

### 2.0 Recommendation(s):

2.1 To consider the recommendations of the Executive from its meeting on the 6 February 2017 (attached at Appendix 6a) and its meeting to be held on 20 February 2017 (Appendix 6b to be circulated on the 21 February 2017).

### 3.0 Reasons for recommendation(s):

3.1 To be circulated on the 21 February 2017.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become part of the Council's new approved budget

3.3 Other alternative options to be considered:

A different makeup of the Revenue budget could be applied.

#### 4.0 Council Priority:

- 4.1 The relevant Council Priorities are:  
'The economy: Maximising growth and opportunity across Blackpool' and  
'Communities: Creating stronger communities and increasing resilience.'

#### 5.0 Background Information

- 5.1 The purpose of this report is to determine the overall level of net expenditure to be included in the General Fund Revenue Budget for 2017/2018 and to identify a budget savings plan that will ensure a balanced Budget.
- 5.2 The draft budget was referred by the Executive for consultation with a meeting of the Trade Unions and Non Domestic Ratepayers and the Tourism, Economy and Resources Scrutiny Committee, which was held on Friday 10 February 2017. The Executive as its meeting on 20 February 2017 will consider the comments from this meeting.
- 5.3 Following the Executive meeting on the 20 February 2017, a copy of the recommendations from that meeting together with a summary Appendix **6(c)** detailing the full recommendations to Council will be sent to all members.
- 5.4 All Members of the Council should have received copies of the papers considered by the Executive at its meeting on 10 February 2017, in connection with the General Fund Revenue Budget [available via this link](#). A copy of the Executive agenda for the 20 February 2017 meeting was also sent to all members on Friday 10 February 2017. Attached at Appendix **6 (a)** is the decision notice from the meeting of the Executive on 6 February 2017.
- 5.5 In accordance with The Local Authorities (Standing Orders) (England)( Amendment) Regulations 2014, the Council is asked to note that a recorded vote is required on the budget decision or any amendment to it.
- 5.6 Does the information submitted include any exempt information? No

#### 5.7 List of Appendices:

Appendix 6 (a) – Executive Decision Notice EX3/2017 – General Fund Revenue Budget – 6 February 2017.

Appendix 6 (b) – Executive Decision Notice– **Council Tax 2017/2018**– to be circulated after the Executive on Monday 20 February 2017.



Appendix 6 (c) – A summary document detailing all the recommendations for Council to consider relating to the setting of a Council Tax in accordance with the Localism Act 2011 – to be circulated after the Executive meeting on Monday 20 February 2017.

**6.0 Legal considerations:**

6.1 It is a Council function to determine the level of Council Tax and to set a budget.

**7.0 Human Resources considerations:**

7.1 Human Resources considerations were detailed in the budget report, which was circulated with the Executive agenda for its meeting on 6 February 2017.

**8.0 Equalities considerations:**

8.1 An Equalities Analysis forms was produced for the budget report, which was circulated with the Executive agenda for its meeting on 6 February 2017.

**9.0 Financial considerations:**

9.1 As outlined in the Budget report, which was circulated with the Executive agenda for its meeting on 6 February 2017 and the Council Tax report circulated with the Executive agenda for the meeting on 20 February 2017.

**10.0 Risk management considerations:**

10.1 As outlined in the Budget, which was circulated with the Executive agenda for its meeting on 6 February 2017.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 Details of the consultation undertaken is listed within the Council Tax report circulated with the Executive agenda for the meeting on 20 February 2017.

**13.0 Background papers:**

13.1 Budget working papers and the aforementioned consultation minutes and feedback.

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<b>Notice of:</b>	<b>EXECUTIVE</b>
<b>Decision Number:</b>	EX3/2017
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Simon Blackburn, Leader of the Council
<b>Date of Meeting:</b>	6 February 2017

## GENERAL FUND REVENUE BUDGET 2017/18

### 1.0 Purpose of the report:

- 1.1 To consider the proposal for Blackpool Council's draft General Fund Revenue Budget 2017/18 as outlined in the report circulated to Members under separate cover.

### 2.0 Recommendation(s):

- 2.1 To recommend to Council the level of net expenditure for the draft General Fund Revenue Budget 2017/18 of £120,248,000 (ref. paragraph 6.2).
- 2.2 To recommend to Council a level of budget savings of £18.7m (ref. paragraphs 7.1 and 7.2 and Appendix 2)
- 2.3 To recommend to Council that the Chief Executive be authorised to take any necessary steps to ensure all staffing savings are achieved (ref. paragraph 8.1)
- 2.4 To recommend to Council that the business loans fund is increased from £10m to £100m with immediate effect (ref. paragraph 8.3)
- 2.5 To recommend to Council that the target level of working balances remains at £6m (ref. paragraph 10.4)
- 2.6 To recommend a detailed review of earmarked reserves takes place at Provisional Outturn 2016/17 to reprioritise and un earmark funds to replenish working balances to their target level in 2017/18 (ref. paragraph 10.4)
- 2.7 To consider the report of the Budget Scrutiny Review Panel as attached at Appendix 3 and consider any actions arising from that review.
- 2.8 To note that the Tourism, Economy and Resources Scrutiny Committee will be formally consulting the Trade Unions and Business Ratepayers on the proposals on

the morning of 10 February 2017.

- 2.9 To consider any further facts and information which subsequently come to light and report the details to the meeting of the Executive on 20 February 2017.

**3.0 Reasons for recommendation(s):**

- 3.1 To enable progression to the next stage of the consultation and scrutiny process.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.2b Is the recommendation in accordance with the Council's approved budget? Not applicable - the report once approved will become the Council's new approved budget.

- 3.3 Other alternative options to be considered:

As outlined in the Budget report.

**4.0 Council Priority:**

- 4.1 The relevant Council Priorities are:

"The economy: Maximising growth and opportunity across Blackpool"

"Communities: Creating stronger communities and increasing resilience"

**5.0 Background Information**

- 5.1 The purpose of this report is to determine the overall level of net expenditure to be included in the General Fund Revenue Budget for 2017/18 and to identify a budget savings plan that will ensure a balanced Budget.

- 5.2 Does the information submitted include any exempt information? No

**5.3 List of Appendices:**

Report  
Appendix 1- General Fund Budget  
Appendix 2- Savings Summary

Appendix 3 – Budget Scrutiny Review Report  
Appendix 4 - Equality Analysis  
Appendix 5 - Assessment of Significant Financial Risks  
(All circulated to members under separate cover)

**6.0 Legal considerations:**

6.1 None

**7.0 Human Resources considerations:**

7.1 Human Resources considerations are outlined in the budget report, circulated to members under separate cover.

**8.0 Equalities considerations:**

8.1 An Equalities Analysis forms Appendix 4 to the budget report.

**9.0 Financial considerations:**

9.1 As outlined in the Budget report, circulated to members under separate cover

**10.0 Risk management considerations:**

10.1 As outlined in the Budget report circulated to members under separate cover. Appendix 5 forms an Assessment of Significant Financial Risks to Substantiate Target Level of Unearmarked Working Balances.

**11.0 Ethical considerations:**

11.1 None

**12.0 Internal/ External Consultation undertaken:**

12.1 Consultation will take place at a meeting with both the Trade Unions and Business Ratepayers on 10 February 2017. It has also taken place at meetings of the community engagement groups and wider consultation has taken place via the Council's extensive corporate communication methods which include website, social media and media briefings.

**13.0 Background papers:**

13.1 Budget working papers

**14.0 Key decision information:**

- 14.1 Is this a key decision? Yes
- 14.2 If so, Forward Plan reference number: 28/2016
- 14.3 If a key decision, is the decision required in less than five days? No
- 14.4 If **yes**, please describe the reason for urgency:

**15.0 Call-in information:**

- 15.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No
- 15.2 If **yes**, please give reason:

**TO BE COMPLETED BY THE HEAD OF DEMOCRATIC GOVERNANCE**

**16.0 Scrutiny Committee Chairman (where appropriate):**

Date informed: 27 January 2017 Date approved:

**17.0 Declarations of interest (if applicable):**

- 17.1 Councillor Mrs Wright declared a prejudicial interest in decision Number 1 as a Council appointed Board member of Blackpool Transport Limited. Councillor Mrs Wright left the meeting for this part of the decision and took no part in the voting or discussion

## **18.0 Executive decision:**

18.1 The Executive resolved as follows:

To recommend the Council:

1. A reduction in Bus Route Subsidy of £63,000 as part of its budget savings proposals (ref. paragraphs 7.1 and 7.2 and line B4.5 of Appendix 2 of the Executive report)

(Councillor Mrs Wright having declared a prejudicial interest left the room during consideration of this decision.)

2. To recommend to Council the level of net expenditure for the draft General Fund Revenue Budget 2017/18 of £120,248,000 (ref. paragraph 6.2 of the Executive report).
3. To recommend to Council budget savings of £18.637m (ref. paragraphs 7.1 and 7.2 and Appendix 2 of the Executive report). Noting that the total of decisions 1 and 3 equal a total budget savings of £18.7m.
4. To recommend to Council that the Chief Executive be authorised to take any necessary steps to ensure all staffing savings are achieved (ref. paragraph 8.1 of the Executive report)
5. To recommend to Council that the business loans fund is increased from £10m to £100m with immediate effect (ref. paragraph 8.3 of the Executive report)
6. To recommend to Council that the target level of working balances remains at £6m (ref. paragraph 10.4, of the Executive report)
7. To agree a detailed review of earmarked reserves takes place at Provisional Outturn 2016/17 to reprioritise and unearmark funds to replenish working balances to their target level in 2017/18 (ref. paragraph 10.4, of the Executive report)
8. To note the report of the Budget Scrutiny Review Panel as attached at Appendix 3 to the Executive report.
9. To note that the Tourism, Economy and Resources Scrutiny Committee will be formally consulting the Trade Unions and Business Ratepayers on the proposals on the morning of 10 February 2017.

**18.2 Date of Decision:**

6 February 2017

**19.0 Reason(s) for decision:**

To enable progression to the next stage of the consultation and scrutiny process.

**19.1 Date Decision published:**

7 February 2017

**20.0 Executive Members in attendance:**

**20.1 Councillor Blackburn, in the Chair**

Councillor Benson, Cain, Cross, Jackson, Kirkland, Smith, I Taylor and Mrs Wright

(Councillor Mrs Wright having declared a prejudicial interest left the room for the consideration of decision 1 and did not take part in the voting and discussion on that decision.)

**21.0 Call-in:**

21.1

**22.0 Notes:**

22.1 The following Non-Executive Members were in attendance: Councillors Hunter and Singleton